



education

Department of  
Education  
FREE STATE PROVINCE

# EDUCATION LIBRARY

## 2015 ADDENDUM

TO

*CATALOGUE*

OF

*AUDIO-VISUAL MATERIAL*

2013

**0 0 0 ~ COMPUTER SCIENCE, INFORMATION & GENERAL WORKS**

ITEM NO	CALL NO	DESCRIPTION
---------	---------	-------------

**1 0 0 ~ PHILOSOPHY & PSYCHOLOGY**

ITEM NO	CALL NO	DESCRIPTION
547	152.24 JOH	<b><u>Who moved my cheese?</u></b> <b>JOHNSON, S</b> 'Movie kit' to show ways to help people see change differently <i>DVD 2x15min + discussion guide + book</i>
548	158.1 SHA	<b><u>Nobody moved your cheese</u></b> <b>SHAFER, R</b> By learning how to tap on your own 'natural' resources, you'll see how to incorporate all of your interests and skills in the workplace. <i>DVD 16 min + CD training material</i>
549	174.4 COL	<b><u>Ethics and social responsibility in management</u></b> <b>COLLINS, C</b> Explains the Corporate Responsibility Index (CRI) and the need for businesses to act responsibly and ethically. Case studies are also included. <i>DVD 27 min + CD training material</i>

**2 0 0 ~ RELIGION**

ITEM NO	CALL NO	DESCRIPTION
550	200 REL	<b><u>Religions of the world</u></b> <b>TRUESDALE, R</b> Discussion and comparison of Christianity, Hinduism, Judaism, Islam, Buddhism. <i>DVD 190 min</i>

### 3 0 0 ~ SOCIAL SCIENCES (incl EDUCATION)

ITEM NO	CALL NO	DESCRIPTION
551	302.14076 COM	<b><u>Complete Life Orientation. Gr 7</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (657 min) + Learner's activity bk</i>
552	302.14076 LIF	<b><u>Life Orientation. Gr 8</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (625 min) + Learner's activity bk</i>
553	302.14076 LIF	<b><u>Life Orientation. Gr 9</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (666 min) + Learner's activity bk</i>
554	302.14076 LIF	<b><u>Life Orientation. Gr 11</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (720 min) + Learner's activity bk</i>
555	302.14076 LIF	<b><u>Life Orientation: assessment. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (60 min) + Learner's activity bk</i>
556	302.14076 LIF	<b><u>Life Orientation: careers. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (360 min) + Learner's activity bk</i>
557	302.14076 LIF	<b><u>Life Orientation: citizenship. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (80 min) + Learner's activity bk</i>
558	302.14076 LIF	<b><u>Life Orientation: fitness &amp; health. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (180 min) + Learner's activity bk</i>
559	302.14076 LIF	<b><u>Life Orientation: media &amp; my well-being. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (20 min) + Learner's activity bk</i>
560	302.14076 LIF	<b><u>Life Orientation: personal well-being. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (100 min) + Learner's activity bk</i>
561	302.14076	<b><u>Life Orientation: recreation &amp; physical well-being. Gr 11</u></b>

ITEM NO	CALL NO	DESCRIPTION
562	LIF 302.14076 LIF	<b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (80 min) + Learner's activity bk</i> <b><u>Life Orientation: revision. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Life Orientation</i> programme <i>DVD (60 min) + Learner's activity bk</i>
563	305.231 BIR	<b><u>Birth to four curriculum</u></b> <b>ECDI</b> Development of children. With facilitator's manual and video clips. <i>CD-ROM (e-book)</i>
564	330 COM	<b><u>Complete Economic and management sciences. Gr 7</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (626 min) + Learner's activity bk</i>
565	330 ECO	<b><u>Economic and management sciences. Gr 8</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (657 min) + Learner's activity bk</i>
566	330 ECO	<b><u>Economic and management sciences. Gr 9</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (668 min) + Learner's activity bk</i>
567	338.4791 RUT	<b><u>Emerging tourism markets</u></b> <b>RUTIGLIANO, K</b> Adventure tourism, ecotourism, indigenous tourism, and meetings, incentives, conferences and exhibitions. <i>DVD 25 min + CD training material</i>
568	362.1969792 HIV	<b><u>HIV/AIDS in the workplace &amp; the law</u></b> <b>ANON</b> Addresses the stipulations in the SA Bill of Rights and the Labour Relations Act. <i>DVD 17 min + CD training material</i>
569	363.116 BRO	<b><u>Recipe for health and safety</u></b> <b>BROWNLEE, S</b> Topic discussed by looking at a seafood restaurant. <i>DVD 22 min</i>
570	363.119371 SCH	<b><u>School crises planning: intruder drill</u></b> <b>ANON</b> How to be prepared. <i>DVD 14 min</i>
571	363.25 COL	<b><u>Introduction to forensic science</u></b> <b>COLLINS, C</b> What forensic scientists do on a day-to-day basis. <i>DVD 27 min</i>
572	363.379 BRO	<b><u>Hospitals don't burn down!</u></b> <b>BROOKSBANK, A</b> Docu-drama shows the terrifying speed with which flames and smoke can engulf a building. <i>DVD 23 min + notes for trainers</i>

ITEM NO	CALL NO	DESCRIPTION
573	363.7 ENV	<b><u>Environmental issues and human impact</u></b> <b>ANGEL, C</b> Pollution and its effects, loss of wetlands, global warming and its negative impact on agriculture, etc. <i>DVD 22 min Teacher's guide online</i>
574	370.1522 LAK	<b><u>Improving memory skills</u></b> <b>LAKE, M</b> Program for teachers to help learners to develop better powers of memory. <i>CD-ROM (e-book)</i>
575	370.3028 LAK	<b><u>Improving concentration skills</u></b> <b>LAKE, M</b> Structured program to work with learners and their attention problems. <i>CD-ROM (e-book)</i>
576	371.102 CAL	<b><u>Beginning teacher: everyday realities</u></b> <b>CALVERY, G</b> How to make a success of those first critical days at school. <i>DVD 24 min + CD training material</i>
578	371.1024 HIC	<b><u>Hot tips for classroom management</u></b> <b>HICKEY, L</b> Provides effective preventative strategies and how to deal with difficult behaviour. <i>DVD 27 min + CD training material</i>
579	371.58 COL	<b><u>Tackling bullying behaviours</u></b> <b>COLLINS, C</b> Non-punitive approaches are discussed. <i>DVD 26 min + CD training material</i>

## 4 0 0 ~ LANGUAGE

ITEM NO	CALL NO	DESCRIPTION
580	428.24 ENG	<b><u>English in mind. Starter</u></b> <b>PUCHTA, H</b> Second language course for teenagers focusing on grammar and vocabulary. Consists of student's book & teacher's book. <i>2xCDs (audio) 127 min</i> <i>2xsound cassettes 127 min</i>
581	428.24 ENG	<b><u>English in mind. 1</u></b> <b>PUCHTA, H</b> Second language course for teenagers focusing on grammar and vocabulary. Consists of student's book & teacher's book. <i>CD (audio) 45 min</i> <i>2xsound cassettes 157 min</i>
582	428.24 ENG	<b><u>English in mind. 2</u></b> <b>PUCHTA, H</b>

ITEM NO	CALL NO	DESCRIPTION
583	428.24 ENG	<p>Second language course for teenagers focusing on grammar and vocabulary. Consists of student's book &amp; teacher's book.            2xCDs (audio) 142 min            2xsound cassettes 142 min</p> <p><b><u>English in mind. 3</u></b>  <b>PUCHTA, H</b></p> <p>Second language course for teenagers focusing on grammar and vocabulary. Consists of student's book &amp; teacher's book.            2xCDs (audio) 146 min            2xsound cassettes 147 min</p>
584	428.254 COM	<p><b><u>Complete English first additional language. Gr 7</u></b>  <b>LEARNING CHANNEL</b></p> <p>Programme covers all the information, with worked solutions and answers for assessment.            DVD (549 min) + Learner's activity bk</p>
585	428.254 COM	<p><b><u>Complete English first additional language. Gr 11</u></b>  <b>LEARNING CHANNEL</b></p> <p>Programme covers all the information, with worked solutions and answers for assessment.            DVD (707 min) + Learner's activity bk</p>
586	428.254 ENG	<p><b><u>English first additional language. Gr 8</u></b>  <b>LEARNING CHANNEL</b></p> <p>Programme covers all the information, with worked solutions and answers for assessment.            DVD (604 min) + Learner's activity bk</p>
587	428.254 ENG	<p><b><u>English first additional language. Gr 9</u></b>  <b>LEARNING CHANNEL</b></p> <p>Programme covers all the information, with worked solutions and answers for assessment.            DVD (543 min) + Learner's activity bk</p>

**5 0 0 ~ SCIENCE (incl MATHS)**

ITEM NO	CALL NO	DESCRIPTION
588	507 COM	<p><b><u>Complete Natural sciences. Gr 7</u></b>  <b>LEARNING CHANNEL</b></p> <p>Programme covers all the information, with worked solutions and answers for assessment.            DVD (550 min) + Learner's activity bk</p>
589	507 NAT	<p><b><u>Natural sciences. Gr 7</u></b>  <b>LEARNING CHANNEL</b></p> <p>Programme covers all the information, with worked solutions and answers for assessment.            DVD (854 min) + Learner's activity bk</p>

ITEM NO	CALL NO	DESCRIPTION
590	507 NAT	<b><u>Natural sciences. Gr 8</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (671 min) + Learner's activity bk</i>
591	510 MAT	<b><u>Mathematics. Gr 8</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (940 min) + Learner's activity bk</i>
592	510 MAT	<b><u>Mathematics. Gr 9</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (1135 min) + Learner's activity bk</i>
593	510 MAT	<b><u>Mathematical literacy. Gr 11</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (902 min) + Learner's activity bk</i>
594	513.213 FOR	<b><u>Perfect times</u></b> <b>FORTESCUE-HUBBARD, W</b> Games for all ages to master multiplication tables. <i>CD-ROM (e-book)</i>
595	515.076 MAT	<b><u>Mathematics: calculus. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 642 min + Workbook</i>
596	516.0076 MAT	<b><u>Mathematics: geometry. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 242 min + Workbook</i>
597	519.5 VIT	<b><u>Vital statistics</u></b> <b>ANON</b> To motivate and hold attention of learners within whatever teaching and learning style being used. <i>CD-ROM (e-book)</i>
598	531.3076 MAT	<b><u>Matric science: Newtons' Laws of Motion. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 216 min + Workbook</i>
599	531.324076 MAT	<b><u>Matric science: pendulums. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 126 min + Workbook</i>
600	537.076 MAT	<b><u>Matric science: electricity, including circuits. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 455 min + Workbook</i>
601	541.39076 MAT	<b><u>Matric science: acid / basics. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use.

ITEM NO	CALL NO	DESCRIPTION
602	547.0076 MAT	<i>DVD 158 min + Workbook</i> <b><u>Matric science: organic chemistry. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 681 min + Workbook</i>
603	570.76 COM	<b><u>Complete Life sciences. Gr 11</u></b> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (1081 min) + Learner's activity bk + Supplementary booklet</i>
604	572.46076 BIO	<b><u>Biology: photosynthesis. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 154 min + Workbook</i>
605	572.46076 BIO	<b><u>Biology: cellular respiration. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 157 min + Workbook</i>
606	575.7 BIO	<b><u>Biology: water relationships. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 461 min + Workbook</i>
607	577.88 BIO	<b><u>Biology: population dynamics. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 123 min + Workbook</i>
608	580.76 BIO	<b><u>Biology: growth and development in plants.. Gr 12</u></b> <b>LEARNING CHANNEL</b> Problems and exercises according to 'old curriculum', but still of use. <i>DVD 88 min + Workbook</i>

## 6 0 0 ~ TECHNOLOGY (incl MANAGEMENT)

ITEM NO	CALL NO	DESCRIPTION
609	618.9285882 DIX	<b><u>ISPEEK at school</u></b> <b>DIXON, J</b> Over 1300 visual communication images to be used with autistic children. <i>CD-ROM (e-book) + information booklet</i>
610	620.004 BRA	<b><u>Designing, manufacturing, evaluating a product</u></b> <b>BRAIN, M</b> Following a specific through the product cycle. <i>DVD 20 min</i>
611	621.3 DUF	<b><u>Electrical principles</u></b> <b>DUFFY, JE</b>



ITEM NO	CALL NO	DESCRIPTION
		Introduction to the basics of electricity. <i>DVD 18 min Teacher's guide online</i>
612	621.3192 DUF	<u>Electrical circuits: Ohm's Law</u> <b>DUFFY, JE</b> 3-D animation and live action make the information comes to life. <i>DVD 17 min Teacher's guide online</i>
613	629.892 LAT	<u>Real-world robotics</u> <b>LATTANZI, L</b> Interactive tutorials, questions and exercises keep learners actively involved. <i>CD-ROM (e-book) teacher's guide included</i>
614	651 PRE	<u>Office administration 2. General office skills</u> <b>PRESTON, L</b> Demonstrates skills like multi-tasking, importance of good personal presentation, etc. <i>DVD 28 min + CD training material</i>
615	651 PRE	<u>Office administration 3. Office technologies</u> <b>PRESTON, L</b> Importance of technology in the office. <i>DVD 20 min + CD training material</i>
616	651 ROG	<u>Office administration 1. Telephone and reception</u> <b>ROGERS, C</b> This is frontline of business and important to run it effectively. <i>DVD 27 min + CD training material</i>
617	651 ROG	<u>Office administration 4. Occupational health and safety in the office</u> <b>ROGERS, C</b> Office layout, design, ergonomics, responsibilities of employers and employees. <i>DVD 25 min + CD training material</i>
618	657 LEA	<u>Learning the accounting game</u> <b>ANON</b> Uses the simple experience of running a lemonade stand to provide participants with a foundation in the basics of accounting. <i>CD-ROM (e-book)</i>
619	657.45 BUS	<u>Business Studies. Gr 11</u> <b>LEARNING CHANNEL</b> Programme covers all the information, with worked solutions and answers for assessment. <i>DVD (607 min) + Learner's activity bk</i>
620	657.45 THO	<u>Essentials</u> <b>THOMAS, A</b> Internal audit operations manual. <i>CD-ROM (e-book)</i>
621	658.0076 BUS	<u>Business Studies: business environments: defining business. Gr 11</u> <b>LEARNING CHANNEL</b> Part of the full <i>Business Studies</i> programme. <i>DVD (100 min) + Learner's activity bk</i>
622	658.0076 BUS	<u>Business Studies: business environments: organisation, management and administration. Gr 11</u> <b>LEARNING CHANNEL</b> Part of the full <i>Business Studies</i> programme. <i>DVD (60 min) + Learner's activity bk</i>
623	658.0076 BUS	<u>Business Studies: business operations. Gr 11</u> <b>LEARNING CHANNEL</b>

ITEM NO	CALL NO	DESCRIPTION
624	658.0076 BUS	Part of the full <i>Business Studies</i> programme. <i>DVD (100 min) + Learner's activity bk</i> <b><u>Business Studies: business roles. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Business Studies</i> programme. <i>DVD (120 min) + Learner's activity bk</i>
625	658.0076 BUS	<b><u>Business Studies: business ventures. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Business Studies</i> programme. <i>DVD (160 min) + Learner's activity bk</i>
626	658.0076 BUS	<b><u>Business Studies: production function. Gr 11</u></b> <b>LEARNING CHANNEL</b> Part of the full <i>Business Studies</i> programme. <i>DVD (60 min) + Learner's activity bk</i>
627	658.3 RUT	<b><u>Human resource function</u></b> <b>RUTIGLIANO, K</b> How to manage people and to achieve a motivated and productive workforce. <i>DVD 30 min + CD training material</i>
628	658.3008 DEA	<b><u>Dealing with diversity</u></b> <b>ANON</b> Diversity in the work place and how to handle it. <i>DVD 26 min + CD training material</i>
629	658.3125 CLA	<b><u>Clarity imperative</u></b> <b>ANON</b> Importance of consistent messaging, resulting in clarity for all employees. <i>DVD 20 min + CD training material</i>
630	658.314 CAL	<b><u>Increasing employees productivity</u></b> <b>CALBOM, H</b> What a well-designed and well-administered employee suggestion programme can do. <i>DVD 22 min + CD training material</i>
631	658.4013 VAU	<b><u>Your place in Total Quality</u></b> <b>VAUGHAN-THOMAS, D</b> Demonstrates the fundamental meaning of quality in terms of satisfying needs and expectations. <i>DVD 25 min + CD training material</i>
632	658.4022 LES	<b><u>Lessons from geese</u></b> <b>ANON</b> Teaches five key lessons about being a team player and winning as a team. <i>DVD 2 min</i>
633	658.404 CAL	<b><u>Project management</u></b> <b>CALBOM, H</b> Learn to understand the importance of thorough planning and communication skills for success. <i>DVD 25 min + CD training material</i>
634	658.4053 BET	<b><u>Between you and me</u></b> <b>ANON</b> How to solve conflict. <i>DVD 28 min</i>
635	658.4092 TUL	<b><u>It's okay to be the boss</u></b> <b>TULGAN, B</b>

ITEM NO	CALL NO	DESCRIPTION
636	658.4092 WHE	How to be the boss the employees need and deserve. <i>DVD 27 min + CD training material</i>  <b><u>It's a wonderful life</u></b> <b>WHEATLEY, M J</b> Servant leadership is illustrated through discussions from the film "It's a wonderful life". <i>DVD 21 min + CD training material</i>
637	658.812 OTH	<b><u>Other side of the window</u></b> <b>ANON</b> Demonstrates the need for good government customer service in the field. <i>DVD 26 min + CD training material</i>

## 7 0 0 ~ ARTS, SPORT & RECREATION

ITEM NO	CALL NO	DESCRIPTION
638	731.2 FLO	<b><u>Papier-mâché sculpture</u></b> <b>FLORES, P</b> Examples of human and animal sculptures, how to make a wire skeleton, wrap with newspaper, etc. <i>DVD 30 min</i>
639	731.4 FLO	<b><u>Gargoyles</u></b> <b>FLORES, P</b> How to create them from clay and other materials. <i>DVD 21 min</i>
640	745.5928 PUP	<u>Puppet making workshop</u> <b>ZIPTALES</b> How to make and create your own puppets. Includes a video, templates for the puppets and script ideas. <i>CD-ROM (e-book) 20 min + files</i>
641	752 FLO/J	<b><u>Exploring colour</u></b> <b>FLORES, P</b> Creating colour wheels and using colour schemes. <i>DVD 20 min</i>
642	782.42 SON	<b><u>Songs sung by South African children</u></b> <b>GRASSROOTS ADULT EDUCATION</b> Not only for pre-school use, but also as part of music therapy, enhancement of second and third language teaching. Songs in Xhosa, Zulu, English and Afrikaans. <i>CD + handbook</i>
643	791.538 PUP	<b><u>Puppet plays</u></b> <b>ZIPTALES</b> Live action videos, plus behind the scenes features, history of puppets, classroom activities, project / work sheets and script ideas. <i>CD-ROM (e-book)</i>

**8 0 0 ~ LITERATURE (incl FICTION)**

ITEM NO	CALL NO	DESCRIPTION
644	GRA/J	<p><b><u>Graphic classics. Vol 1</u></b>  <b><u>Graphic classics. Vol 2</u></b>  <b>ANON</b>            Great stories retold as digital comic books – with worksheets for each story.            Vol 1 = Beauty and the Beast; Happy prince;            Vol 2 = Aladdin; King Arthur  <i>CD-ROM</i></p>
645	MHL/J	<p><b><u>Songs and stories of Africa</u></b>  <b>MHLOPHA, G</b>            Children's stories told by well-known storyteller. Includes also some songs.  <i>CD</i></p>

**9 0 0 ~ HISTORY & GEOGRAPHY**

ITEM NO	CALL NO	DESCRIPTION
---------	---------	-------------