



## APPLICATIONS FOR EMPLOYMENT (EDUCATORS)

### 1. INSTRUCTIONS

**P04/2012**

- (i) A separate application form must be submitted in respect of every post applied for.  
 (ii) Every APPLICATION must be accompanied by:
- Originally certified copies of educational qualifications, identity document and drivers license (if applicable)
  - A detailed CV
- (iii) All Applications must be submitted as indicated in the advertisement in accordance with the instructions appearing in the vacancy list

**SPECIAL NOTES**

Passport number in the case of non-South African citizens<sup>1</sup>  
 This information is required to enable the department to comply with the Employment Equity Act, 1998<sup>2</sup>

### 2. POST APPLIED FOR

Designation ( <i>as stated in the advert</i> )	District / Directorate where the post is advertised / School
Post number ( <i>as stated in the advert</i> )	If you are offered the position, when can you assume duty?

### 3. PERSONAL PARTICULARS (please ignore if you have attached a CV with ALL of the following information)

SURNAME									
NAMES									
PERSAL NUMBER (IF APPLICABLE)									
IDENTITY NUMBER <sup>1</sup>									
RACE <sup>2</sup>		<b>AFRICAN</b>	<b>WHITE</b>	<b>COLOURED</b>			<b>INDIAN</b>		
GENDER <sup>2</sup>		MALE			FEMALE				
DO YOU HAVE A DISABILITY??		YES			NO				
IF NO, INDICATE NOT APPLICABLE.		YES	NO	IF, YES SPECIFY					
ARE YOU A SOUTH AFRICAN CITIZEN?		YES			NO				
IF NOT, WHAT IS YOUR NATIONALITY?									
IF YES, INDICATE NOT APPLICABLE.									
DO YOU HAVE A VALID WORK PERMIT?		YES	NO	IF, YES PERMIT NR)					
HAVE YOU BEEN CONVICTED OF A CRIMINAL OFFENCE OR BEEN FOUND GUILTY OF MISCONDUCT IN YOUR PRESENT OF PREVIOUS JOB / DISMISSED FROM EMPLOYMENT? (IF YES, ATTACH DETAILS ON A SEPARATE SHEET)		YES			NO				
IF YOU HAVE BEEN EMPLOYED IN THE PUBLIC SERVICE (PS) PREVIOUSLY, HOW WAS YOUR SERVICE TERMINATED? (If currently <u>still</u> permanently employed in PS, please ignore this question)		VSP	RESIGNED	ILL-HEALTH	OTHER (SPECIFY)				
PROFESSIONAL REGISTRATION (PLEASE STATE BODY AND NUMBER)									

### 4. HOW DO WE CONTACT YOU

TELEPHONE NUMBERS DURING OFFICE HOURS		(    )	
TELEPHONE NUMBERS AFTER HOURS		(    )	
E-MAIL ADDRESS		FAX NUMBER	
RESIDENTIAL ADDRESS:		POSTAL ADDRESS:	

**5. LANGUAGE PROFICIENCY - STATE 'GOOD', 'FAIR', or 'POOR'**

	Languages (specify)					
Speak						
Read						
Write						

**6. QUALIFICATIONS (ATTACH SEPARATE SHEET IF NECESSARY)** (please ignore if you have attached a CV with these details)

School / University / College	Qualification (s)	Subjects	Date Obtained

Attach originally certified copies of all qualifications and subject statements

**7. PROFESSIONAL QUALIFICATIONS (i.e. HED)**

Institution	Qualification (s)	Subjects (Specify major subjects)	Date Obtained

Attach certified copies of all qualifications and subject statements

**8. EXPERIENCE** (please ignore if you have attached a CV with these details)

	Department / Employer	Institution	Rank and Subjects / GR.s	STATE EXACT DATES		TOTAL	
				From	To	Years	Months
TEACHING							

**9. BURSARIES AND LOANS**

Has a loan and or bursary been granted to you by the Free State Department of Education If yes (give full particulars)	YES	NO
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**DECLARATION:**

I \_\_\_\_\_ declare that the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information could lead to my **APPLICATION** being disqualified or my discharge if I am appointed.

**SIGNATURE:**

**DATE:**