

BID ADVERTISEMENT FORM

Bid description	PANEL OF PROFESSIONAL SERVICE PROVIDERS IN THE VARIOUS BUILT ENVIRONMENT DISCIPLINES AND SOCIAL FACILITATION FOR IMPLEMENTATION OF FSDOE PROJECTS										
Bid number	E2/2023/2024										
Name of institution	EDUCATION										
Tender Type (RFQ/RFP/RFI)	RFB										
Province / National	FREE STATE										
The place where goods, works or services are required	ALL DISTRICTS										
Opening date	Date	2	0	2	3	0	5	1	9	Time	8:00
Closing date and time	Date	2	0	2	3	0	6	0	9	Time	11:00
Closing address	Postal address				Private Bag X20565 BLOEMFONTEIN, 9300						
	Physical address				N8 Gateway Office Park Plot 22 C/O Rudolf Greyling & AW Louw Avenue Estoire BLOEMFONTEIN 9301 Please note the bid box is next to <u>Entrance 3</u>						
	Tel				051 – 404 9214 051-404 1873						
	Fax				-						
Contact person	Name				Contact Persons: Specification and functionality enquiries: Dr TG Monyane SBD form enquiries: Ms K Rampai <u>Specification and functionality :</u> TG.Monyane@fseducation.gov.za SBD forms:						
	email				TG.Monyane@fseducation.gov.za SBD forms:						

		K.Rampai@fseducation.gov.za
	Tel	Tel: 051-404 1873 (SBD forms) 063 2946 209 (specification)
Where bids should be delivered	<p>Bid documents can be downloaded free of charge from the National Treasury eTender Publication Portal at the following address:</p> <p>http://www.etenders.gov.za (Click then on <i>Opportunities</i> and choose <i>Advertised Tenders</i>)</p> <p>OR</p> <p>http://www.education.fs.gov.za (Click on Budget & Procurement and choose bids and then bid documents)</p>	
Category (refer to annexure A)	Professionals	
Sector	Schools	
Region	All districts in the Free State	
Non-Compulsory briefing session/site visit	Yes / No	Yes
	Date, time and link	Date: 25 May 2023 Time: 10:00 Meeting will start promptly as scheduled.
	Venue	See under-mentioned link:
<p>You're invited to join a Microsoft Teams meeting:</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTY0NGFmOTktYjdiNC00N2U0LWE1NWIzjQwMmYxZTNjNzQ4%40thread.v2/0?context=%7b%22Tid%22%3a%225d459feb-6f7f-4ab2-a28a-ff0ca833359a%22%2c%22Oid%22%3a%22d726ef36-34c0-4a1e-8bdc-43961d8740da%22%7d</p>		
General information	<p>The bid will be evaluated on functionality criteria:</p> <p>FUNCTIONALITY EVALUATION: 50 POINTS</p> <p>Detailed functionality points allocations is indicated in the bid document.</p> <p>The bidder must score at least 35 out of 50 for functionality to qualify to be included in/registered on the Panel of Professional Service Providers (E2/2023/2024).</p> <p>This tender is only the establishment of a panel and evaluation criteria will be limited to functionality criteria only.</p> <p>Successful service providers that will be included in/registered on the Panel of Professional Service Providers (E2/2023/2024) will be evaluated on either the 90/10 or 80/20 preference point system when offers are submitted.</p>	

The identification of the correct preference point system shall be applicable after the Panel of Professional Service Providers has been established and request for quotations are requested. Therefore, the preference point will be either 90/10 or 80/20 preference points depending on the amount of work allocated.

The 90/80 points for price and the 10/20 points for specific goals will thus only be evaluated during the time when services are required and an offer is requested from the service providers included in/registered on the Panel Registration contract.

The specific goals of the department of Education and the target in terms of points allocation of either 10 or 20 points (depending on the amount of the project) will only apply during the time when a projects is issued to service providers appointed on the Panel of Professional Service Providers and will be implemented as follows:

In implementing the Preferential Procurement Policy Framework Act, 2000, together with Preferential Procurement Regulations,2022. The FSDoE will allocate specific goals as follows:

Specific goal	Maximum Points	The department will only accept the following documentation that needs to be attached when points are claimed for specific goals:
HDI: Race: Black owned	<u>80/20</u> : 10 points <u>90/10</u> : 5 points (Breakdown of points per % owned is stipulated in the bid document)	Valid and original/originally certified sworn affidavit or valid and original/originally certified BBEE certificate. and Print out CSD report.
The promotion of enterprises located in a specific province (Free State based) for work to be done or services to be rendered in that province	<u>80/20</u> : 10 points <u>90/10</u> : 5 points	Proof of relevant Free State Municipality account not older than 90 days at the closing date of the bid. Free State Municipal rates and taxes account bearing name of the director(s)/owner/company address. <i>or</i> Original/Original Certified Copy of Lease Agreement. <i>or</i> Original/Original Certified Copy of Sub-Lease Agreement. (Proof that the bidder is sub - leasing a property with a main lease agreement must be submitted together with the sub – lease agreement.) If lease agreement/sub-lease agreement is submitted as proof, the following must be attached: Certified copies of invoices

		(from Lessor) for the last three consecutive months; and proof of Payments (from the Lessee) for the last three (3) consecutive months.
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NB: Bidders to submit the following documentations:

- CSD print out report
- All SBD forms or schedules contained in the bid document to be completed and signed.
- Documentation for functionality evaluation.

Compulsory requirements:

- **All firms must produce proof of professional registration, failure to produce such will lead to automatic disqualification.**
- All professional service providers are required to produce proof of **a valid professional indemnity cover of R5 million and above, and a letter of good standing from their respective councils** in line with their appointment to ascertain that they are still validly registered with their professional council. Failure to attach a Professional indemnity leads to an automatic disqualification.
- Bidders will be expected to indicate which discipline they are bidding for and should mark it in the bid document (Par 5.1.3 of the specification.) **Failure to indicate will lead to disqualification of the bid.**

ANNEXURE A: COMMODITY CATEGORIES

- ACCOMMODATION, Leasing of
- AUDIO VISUAL EQUIPMENT
- BUILDING MATERIAL
- CHEMICALS: Agricultural/Forestry/Laboratory/ Water Care
- CLOTHING/TEXTILES
- COMPUTER EQUIPMENT
- COMPUTER SOFTWARE
- ELECTRICAL EQUIPMENT
- ELECTRONIC EQUIPMENT
- FURNITURE
- GENERAL
- MEDICAL
- OFFICE EQUIPMENT: Labour-saving devices
- PERISHABLE PROVISIONS
- STATIONERY/PRINTING
- STEEL
- TIMBER
- VEHICLE (all types)
- WORKSHOP EQUIPMENT

SERVICES

- BUILDING
- CIVIL
- ELECTRICAL
- FUNCTIONAL (including cleaning/security services)
- GENERAL
- MAINTENANCE (Electrical, mechanical equipment and plumbing)
- MECHANICAL
- PROFESSIONAL
- REPAIR AND MAINTENANCE OF VEHICLES
- TRANSPORT
- OTHER